

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com

Chapter – 1. Contents of NABH Accreditation Standards for Eye Care Organizations(2nd edition,2026) Documentation Kit (More than 190 documents)

A. Totally Editable Documentation Kit has 8 main directories as below:

Sr. No.	List of Directory	Document of Details
1.	Hospital Manual	08 files in MS Word
2.	System Procedures	09 files in MS Word
3.	Health & Safety Procedures	09 files in MS Word
4.	Standard Operating Procedures (SOPs) Name of departments:	69 files in MS Word
	Access assessment and continuity of care (AAC)	05 SOPs in MS Word
	Care of Patient (COP)	08 SOPs in MS Word
	Facility Management & Safety(FMS)	04 SOPs in MS Word
	Human Resource Management(HRM)	09 SOPs in MS Word
	Information Management System(IMS)	07 SOPs in MS Word
	Infection Prevention and Control(IPC)	09 SOPs in MS Word
	Management of Medicine (MOM)	06 SOPs in MS Word
	Patient's Rights and Education (PRE)	06 SOPs in MS Word
	Patient Safety & Quality Program(PSQ)	06 SOPs in MS Word
	Responsibility of Management (ROM)	01 SOPs in MS Word
	Quality Management System(QMS)	08 SOPs in MS Word
5.	System Formats	91 Blank Formats in MS Word
6.	Hospital Committees	01 file in MS Word
7.	Audit checklists	03 files of more than 300 questions
8.	NABH Accreditation Standards for Eye-care Organizations – 2nd Edition–Clause Wise Document Compliance Matrix	01 file in MS Excel

Total 192 files in editable form for Quick Download by e-delivery

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](http://www.Globalmanagergroup.com)

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com

B. Documentation:-

Our documentation kit comprises sample documents required for implementation of NABH Accreditation Standards for Eye-care Organizations – 2nd Edition, as per National Accreditation Board For Hospitals guidelines. The documents are prepared by the highly experienced team of people with rich experience of hospital's system establishment and process improvement. **You need to study documents, make necessary changes as per your hospital's need and within 4 days your entire editable documents with all necessary details will be ready and your team will get many ideas for system establishment.** This kit includes all type of templates and an eye-care organization should use this kit as per their need. Many organizations have been certified in 1st trial with the help of our documents from any kind of stringent lead appraisal audit.

Under the main directories further files are made in editable word document as per the list given below. All the documents are related to the latest NABH accreditation standards for eye care organizations and user can edit the sample documents in line with their own processes.

1. Hospital Manual:

The sample copy of hospital manual provides details of NABH accreditation standards implementation in an eye care organization. It is the 1st tier of NABH documents. It includes Introduction, scope of service, hospital policy, sample vision and mission, applicable laws and regulations, Quality policy and organization structure and covers

Details of hospital manual

1. Cover page
2. Introduction
3. Scope of services
4. Hospital policies (Applicability of NABH Standards)
5. Vision and Mission
6. Applicable laws and regulation
7. Quality Policy
8. Organization structure

2. System Procedures (08 Procedures):

It covers sample copy of system procedures covering all the 08 key system processes. Our procedures help the organization to make the best system and quick process improvements. Total 08 system procedures are given as listed below.

List of system procedure

1. Procedure for control of non-conforming services
2. Procedure for management review
3. Procedure for document and data control
4. Procedure for corrective and preventive action
5. Procedure for control of quality records
6. Procedure for internal audit
7. Procedure for control of monitoring and measuring equipment

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](#)

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com

8. Procedure for Training

3. Health & Safety Procedures

This directory covers sample copy of health & safety procedures critical for handling hazards and ensuring health and safety of staff and patients . Total 09 procedures are given as listed below.

1. Procedure for Hazards Identification and Risk Assessment
2. Procedure for Identification of Legal and Other Requirements
3. Procedure for Objectives and Targets
4. Procedure for OHSMP
5. Procedure for Consultation and Communication
6. Procedure for Operational Control
7. Procedure for Emergency Preparedness and Response
8. Procedure for Performance Monitoring and Measurement
9. Procedure For Incident investigation, Non-conformity, Corrective Action And Preventive Action

4. Standard operating procedures (69 SOPs):

This directory covers sample copy of SOPs covering Access, assessment and continuity care (AAC), Care of patient (COP), continuous quality improvement (CQI), Management of Medicine (MOM) and patient rights and education (PRE), etc. departments. List of all SOPs is given below;

List of SOPs

Access, assessment and continuity care (AAC)

1. Scope of Services
2. Registration, Admission and Transfer of Patient
3. Initial Assessment & Regular Assessment of Patient
4. Discharge Process
5. Specimen Collection and Turnaround Time

Care of patient (COP)

6. Uniform Care
7. Emergency Management
8. Cardiac Pulmonary Resuscitation
9. Vulnerable Patient
10. Pediatric Patient
11. Administration of Anesthesia
12. Management of Surgical Patient
13. Quality Assurance Programme – Diagnostic / Laser / Surgical Services

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](#)

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com

Facility Management & Safety (FMS)

14. Facility Management & Hospital Safety
15. Equipment Management
16. Maintenance of Facility
17. Fire and non-fire emergency

Management of Medicine (MOM)

18. Pharmacy Management
19. Prescription writing
20. Administration and Monitoring of drug
21. Narcotics Drug Psychotropic Medications
22. Usage of Medical Gases
23. Implant Management

Patient rights and education (PRE)

24. Patients' Rights and Responsibility
25. Patients' Consent
26. Patients' Education
27. Patients' Billing
28. Patients' Feedback
29. Effective Communication

Human Resource Management (HRM)

30. Human Resource Planning
31. Recruitment of staff
32. Training and Development
33. Performance Review and Appraisal System
34. Grievance & Disciplinary mechanism for Employee
35. Health need of Employee
36. Maintenance of personal record of employee
37. Credential and Privilege of Medical, Nursing and Technical staff
38. Employee Rights & Responsibility

Information Management System (IMS)

39. Information Management System
40. Complete and continuity of Medical Record
41. Storage and Access of Medical Record
42. Safety of Medical Record
43. Retention and destruction of medical record

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](#)

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com

- 44. Medical Record Audit
- 45. Timely and Accurate Dissemination of Data

Infection Prevention and Control (IPC)

- 46. Hospital Infection Prevention and Control Programme
- 47. Cleaning of Hospital
- 48. Usage of Antibiotic
- 49. Management of Linen & Laundry
- 50. Engineering Controls
- 51. Hand Washing Practice and Use of Universal Precaution
- 52. Sharps and Needle Stick Injury
- 53. Cleaning and Sterilization of Instruments and Cleaning of Equipment
- 54. Bio Medical Waste Management

Patient Safety & Quality Program (PSQ)

- 55. Quality & Patient Safety Programme
- 56. Quality Indicators & Monitoring
- 57. Internal Audits
- 58. Incident, Adverse Event & Sentinel Event Reporting
- 59. Patient Safety & Risk Management
- 60. Clinical Audit & Self-Assessment

Responsibility of Management (ROM)

- 61. Responsibility of Management

Quality Management System (QMS)

- 62. Instrument cleaning
- 63. Hand wash Before OT
- 64. OT Surface cleaning
- 65. OT mopping
- 66. OT Fumigation
- 67. Horizontal Autoclave
- 68. Class B Autoclave
- 69. Bowie & Dick Test

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](#)

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com

5. System Formats (91 Formats):

This directory covers sample copy of blank forms required to maintain records in the eye care organization and establish system controls in the organization. The samples are given as a guide and not compulsory to follow and hospitals are free to change the same to suit their own requirements. The list of formats is given below;

List of Formats

1. Sanitation audit report
2. Pest control report
3. Fumigation report
4. Operation theatre readiness form
5. Toilet Cleaning record
6. Daily Equipment Cleaning record
7. House keeping records
8. Suggestion Card
9. Patient Complaint Report
10. Inquiry Monitoring record
11. List of chain pulley blocks, lifts ,pressure vessels etc.
12. Evaluation Of OHS Hazards and Risks
13. OHS Review Of Prioritization Of Significant OHS Hazards Its Risks Feasibility Analysis
14. OHSMP Progress Monitoring Report
15. Near Miss Report
16. Investigation Report
17. Safety Inspection Check List
18. Work Permit Report
19. First aid box check list
20. Firefighting checklist
21. PPE Preventive Maintenance check points
22. Location List of fire extinguisher
23. Fire hydrant checklist
24. Ambulance review checklist
25. Earthing pit test report
26. Disposal of non-confirming work
27. Sterilization report
28. DG Set monitoring report
29. Steam Boiler Monitoring report
30. Incineration plant report
31. Preventive maintenance schedule
32. Breakdown History card
33. Request for microbiological testing
34. Room Check list
35. Anti-termite treatment
36. Rodent Treatment
37. Cockroach Treatment
38. R.O. Plant Log Sheet
39. Operation theatre readiness report
40. Emergency register (1)
41. Patient Transfer Register
42. Patient Registration form
43. Blood Transfusion and Adverse Effects Form
44. Blood Transfusion Patient Information and Consent
45. High risk consent
46. Anesthesia Records
47. Post Operative Monitoring
48. Pre Operative Checklist

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](http://www.Globalmanagergroup.com)

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com

49. Surgical safety checklist
50. Nursing Notes
51. Estimate Form
52. SURGERY CONSENT FORM
53. Anesthesia Consent Form
54. Discharge Summary
55. Crash Cart / Emergency Medicine Check List
56. Autoclave Register
57. Adverse Drug Reaction Form
58. Patient assessment & Plan of Care
59. MLC form
60. MRD Register
61. Narcotics Drug Register
62. Medication Administration Report
63. Operative notes
64. Purchase Order
65. Indent cum incoming inspection report
66. Supplier Registration form
67. Approved Vendor list
68. Daily stock statement
69. Gate pass
70. Preservation assessment Report
71. Master list cum distribution list of documents
72. Change Note
73. Calibration status of instruments
74. Master list of records
75. Indoor file papers arrangement
76. Audit schedule/plan
77. Internal audit non-conformity report
78. Corrective Action report
79. Preventive Action report
80. Training calendar
81. Training need cum record sheet
82. Induction training report
83. Job description and specification
84. Multi skill Index
85. Admission Checklist
86. Discharge Checklist
87. Checklist for personal file
88. Employee Training sheet
89. Credentialing and privileging of medical professional
90. Credentialing and privileging of Nursing and allied staff
91. Vaccination records

6. Hospital committee:

This gives the list of all 8 committees and formation of committee and functions and guidelines for the committee.

List of committees

1. Quality Improvement Committee
2. Infection Control Committee
3. Pharmaco- Therapeutic Committee
4. Medical Audit Committee
5. Safety Committee
6. Grievance Redressal Committee
7. Disaster Preparedness Committee

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](http://www.Globalmanagergroup.com)

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com

8. Ethics Committee

7. Audit checklists (more than 300 questions)

In this directory, **NABH Accreditation Standards for Eye care Organizations – 2nd Edition Clause Wise audit checklist, Internal audit checklist for eye care organizations and a generic clinical audit checklist** with total more than 300 questions are provided to help eye care organizations objectively evaluate the adherence of standards and procedures and effectiveness of the established system. It will be very good tool for the auditors to make audit Questionnaire while auditing and ensure effectiveness in auditing in the hospital.

Chapter-2.0 ABOUT COMPANY

Punyam Academy Pvt. Ltd. is a progressive company promoted by a group of qualified engineers and management graduates having rich experience of more than 30 years in ISO and management area consultancy and online training as well. The company serves the global customers through on-site and off-site modes of service delivery systems. We offer a full range of consulting services geared towards helping all types of organizations to achieve competitiveness, certifications and compliance to international standards and regulations. So far, we have **more than 4500 clients in more than 101 countries. Our ready-made editable documents kit helps the client in making their documents with ease and helps them comply with the related ISO standard faster.**

1. Our promoters and engineers have experience in providing management training, ISO series consultancy for **more than 4500 companies** globally. We have clients **in more than 101 countries.**
2. We are a highly qualified team of 80 members (M.B.A., Degree Engineers). Our director has a rich professional experience in this field (since 1991).
3. We have 100% success rate in ISO series certifications for our clients from reputed certification bodies. We possess a branded image and are a leading name in the global market.
4. We also suggest continual improvement and cost reduction measures as well as provide highly informative training presentations and other products that give you payback within 2 months against our cost.
5. We have spent more than 60000 man-days (170 man-years) in the preparation of documents and training slides.

We are committed for:

1. Personal involvement and commitment from the day one
2. Optimum charges
3. Professional approach
4. Hard work and updating the knowledge of team members
5. Strengthening clients by system establishment and providing best training materials in any areas of management to make their house in proper manner

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](http://www.Globalmanagergroup.com)

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com

6. Establishing strong internal control with the help of system and use of the latest management techniques.

Chapter-3.0 USER FUNCTION

3.1 Hardware and Software Requirements

A. Hardware

- Our documentation kit can better perform with the help of P4 and higher computers with a minimum of 10 GB hard disk space.
- For better visual impact, you may keep the setting at high color.

B. Software

- Documents are written in MS-Office 2007 and Windows XP programs. You are, therefore, required to have MS-Office 2007 or higher versions with Windows XP.

3.2 Features of Documentation Kit

- The kit contains all necessary documents as listed, and complies with the requirements of system standards.
- The documents are written in easy to understand English language.
- This kit will save much time in typing and preparing your documents at your own.
- The kit is user-friendly to adopt and easy to learn.
- The contents of this kit are developed under the guidance of experienced experts.
- The kit provides a model of the management system that is simple and free from excessive paperwork.

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](http://www.Globalmanagergroup.com)

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com

Chapter-4.0 BENEFITS OF USING OUR DOCUMENT KIT

1. By using these documents, you can save a lot of your precious time while preparing documents for NABH accreditation for eye care organizations.
2. The kit takes care of all the sections and sub-sections of the latest NABH accreditation standard for eye care organization and helps you to establish an efficient system.
3. This document kit enables you to change the contents of the sample documents and print as many copies as you need. The user can modify the documents as per their organization's requirements and create their own documents for NABH accreditation for eye care organizations.
4. It will save much of the time and cost in document preparation.
5. You will get a better control in your system due to our proven formats.
6. You will also get better control in your system due to our proven documents and templates developed under the guidance of experts and globally proven consultants. The team has a rich experience of more than 30 years in the NABH and ISO consultancy.
7. Our products are highly sold across the globe and are used by many healthcare organizations and multinational companies. They have experienced total customer satisfaction as well as value for money.
8. In the preparation of document kit, our team has verified and evaluated the entire content at various levels. More than 1000 hours are spent in the preparation of this product kit.
9. The entire kit is prepared by a globally proven team of leading ISO consultants.

Chapter-5.0 METHOD OF ONLINE DELIVERY

On secured completion of purchase we provide user name and password to download the product from our ftp server. Thus we are providing instant on line delivery of our products to user by sending e mail of user name and password

For purchase Click Here ➡ **BUY**

Visit our web site for more documentation kit:

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](#)

www.Globalmanagergroup.com

E mail sales@globalmanagergroup.com

Page 10 of 11

D151: Demo of NABH Accreditation for Eye Care Organization Documentation kit **Price 599 USD**

Completely editable document tool kit (Hospital manual, system procedures, health & safety procedures, SOPs, forms, audit checklist, etc.)

Buy at: www.Globalmanagergroup.com
www.Globalmanagergroup.com/Eshop

To get more information about NABH Accreditation Standards for Eye Care Organisation Documentation kit [Click Here](#)